



## User Courses

◆ Introduction

◆ Advanced User

## Training course details - Users

### Introduction to AllChange

**2 days**

This course is aimed at users of **AllChange**.

#### Course Objectives

To introduce the fundamentals of Configuration Management.

To ensure that you are familiar and comfortable with the key concepts behind **AllChange**.

To ensure that you are familiar and comfortable with the every day usage of **AllChange**.

#### Topics

- ◆ Overview
- ◆ Introduction to Baselines
- ◆ Managing source files
- ◆ Monitors
- ◆ Document management
- ◆ Reports and Queries
- ◆ Change Management
- ◆ Customising the GUI

### Advanced User

**1 day**

This course is aimed at users of **AllChange** who want a deeper knowledge of some of its features and would be of benefit to both administrators and users. Before attending this course you should have knowledge of the fundamentals of Configuration Management and have reasonable knowledge of **AllChange** use, or have successfully completed the Introduction to **AllChange** course.

#### Course Objectives

To provide you with an in depth knowledge of the features and facilities of AllChange from a users perspective.

#### Topics

- ◆ Advanced management of configuration items
- ◆ Workspaces
- ◆ Pools
- ◆ Release Management
- ◆ Creating reports

All courses may be tailored to your requirements. In particular the user training course may be tailored to your specific change and configuration management rules. This may incur an additional charge, which we can quote for on a case by case basis.

All courses are available on or off-site:

At your site at a cost per course of £1,500\* per day for up to 8 trainees.

As a public course held in Exeter at £450\* per day per trainee.

\*Costs exclude VAT.



## Administrator Courses

- ◆ Basic Administrator
- ◆ Advanced Administrator
- ◆ ACCEL

## Training course details - Administrators

### Basic Administrator

1 day

This course is aimed at **AllChange** administrators who will be required to undertake **AllChange** administration tasks to meet the basic, day to day requirements of their site. Before attending you should have a reasonable knowledge of configuration management and have completed the Introduction to **AllChange** course or have a reasonable knowledge of **AllChange** use.

#### Course Objectives

To ensure that you know how to install and set-up the **AllChange** system.

To familiarise you with the configuration tool and language.

To ensure that you are familiar with the day to day administration tasks necessary for administration of an **AllChange** system.

#### Topics

- ◆ Installation
- ◆ Using ACCONFIG
- ◆ Licensing Users
- ◆ Defining workspaces and pools
- ◆ Regular Admin. Duties

### Advanced Administrator

1 day

This course is aimed at **AllChange** administrators who will be involved in configuring the **AllChange** system to site specific requirements. Before attending this course you should have completed the **AllChange** Basic Administrator Training Course.

#### Course Objectives

To familiarise you with the facilities for configuring **AllChange** to site specific requirements.

#### Topics

- ◆ Configuration options
- ◆ Defining your CM Plan
- ◆ Access Control
- ◆ Customising the GUI
- ◆ ACADM

### ACCEL 1 day

This course is aimed at administrators who will be involved in in-depth configuration of **AllChange** to meet site specific processes and procedures. Before attending this course you should have good experience of programming in a 3GL language such as C, Pascal or Basic and have successfully completed the Advanced Administrator Training.

#### Topics

- ◆ ACCEL Uses and Concepts
- ◆ User defined functions and variables
- ◆ ACCEL Conditions and Statements
- ◆ Dangerous functions and commands
- ◆ The ACCEL library